



ARMA COLUMBUS CHAPTER BOARD MEETING MINUTES

DATE: 8 APRIL 2010

LOCATION: CONFERENCE CALL

ATTENDEES:

BOARD MEMBERS:					
Chairman of the Board	Jim Fielden		President	Kathy Clark	X
Vice President	Roger Hansen	X	Treasurer	Robert Eudy	X
Secretary	Sheila Campbell	X	Director-Seminar	Martin Susec	X
Director-Membership	Leslie Kuhn	X	Director-Newsletter	Dylan Williams	
Director-Web Site	Dan Noonan	X	Director-Marketing	Adam Dombeck	X
Director-Community Services	Debbie Gantt	X			
OTHERS:					
None					

Action Items

Assigned to	Item	Due by
Kathy / Sheila	E-mail membership about shred event	4-8-10 and 4-26-10
Kathy / Sheila	E-mail membership about spring seminar	4-8-10 and 4-28-10
Board	Distribution of shred flyers	4-8-10
Marty	Vendor information for seminar	4-28-10

Agenda Items

1. Review and approval of previous meeting minutes (Sheila Campbell)

Meeting minutes for March were reviewed.

Dan made a motion to pass March meeting minutes as review. Dan seconded the motion. All in favor, motion passed.

2. Treasurer's report (Bob Eudy)

The Board reviewed the treasurer report and the color code associated with each event. The team reviewed credits and debits for the Spring Conference. Bob needs to make a couple of changes to the wording of a few line items.

Sheila made a motion to pass March treasurer report with the discussed changes. Dan seconded the motion. All in favor, motion passed.

3. Marketing and Community Service reports (Debbie Gantt / Adam Dombeck)

Shred Day 2010 Update – All materials are complete. Everyone needs to be onsite at 8:30am. There is a bag stuff party scheduled for Thursday May 29th at 4:00 pm. Will stuff bags for both the shred event and the seminar. Bob will bring bags, display and pins.

4. Programming report (Roger Hansen)

Dan will review his calendar and hold a membership meeting on either 4-15 or 4-22. Further details will follow.

5. 2010 Spring Seminar (Marty Susec)

The Board reviewed the budget for the seminar. There were a few items that we adjusted based on cost estimates. Invitation was sent out to the board to join Marty and the speakers for dinner the night before the conference. At the current budget, we have broken even based on sponsorship and participants.

6. Website report (Dan Noonan)

Dan may have found a way to post 2 meetings on the website. He will run a couple of test and get back with Kathy.

Will make needed changes on the website to make the shred event more predominant on the home page.

7. Newsletter report (Dylan Williams) – No report.

8. Membership Director report (Leslie Kuhn)

Received 1 new member in March. We have received several new members already this month.

9. General Business

By-laws (Dan Noonan) – These should be completed next month.

10. *Dan made a motion to adjourn the meeting at 1:30 pm. Debbie seconded the motion. All in favor, motion passed.*

Next Meeting

TBD