



# ARMA COLUMBUS CHAPTER BOARD MEETING MINUTES

DATE: 15 JUNE 2011

LOCATION: CONFERENCE CALL

ATTENDEES:

BOARD MEMBERS:					
Chairman of the Board	Kathy Clark		President	Roger Hansen	X
Vice President	Debbie Gantt		Treasurer	Kevin Gartrell	X
Secretary	Sheila Campbell	X	Director-Seminar	Janice Redman	X
Director-Membership	Leslie Kuhn		Director-Newsletter	Dylan Williams	X
Director-Web Site	Dan Noonan	X	Director-Marketing	Adam Dombeck	X
Director-Community Services	Cynthia Hansen	X			
OTHERS:					

## PREVIOUS ACTION ITEMS

Assigned to	Item	Due by	
	None		

## AGENDA ITEMS

Meeting was called to order by Roger at 12:05 p.m.

### Review/Approve Meeting Minutes:

All meeting minutes were sent via e-mail prior to meeting. Everyone stated that they had time to review the minutes.

*Cindy made a motion to approve the meeting minutes from January, February, March and April as written. Jan seconded the motion. All in favor, motion passed.*

### Review/Approve Treasurer's Report:

Kevin stated that he had sent out the report prior to the meeting. Most of the board members had not received the report.

Kevin stated that the chapter made \$3,138.16 from the seminar. However, a detailed report was not on hand for immediate distribution. He will bring it to the June meeting for review and receive approval from the board.

**Website:**

Dan has encountered some technical issues that he is trying to resolve with International. Unless these issues are resolved, the e-commerce function on the website will not be available for registration.

**Seminar:**

There were about 49 registrants at the seminar. Having 2 separate ½ day sessions worked out great as options for the membership. The comments were sent out via e-mail to the board. Overall the feedback received was positive.

Miscellaneous Discussion Topics:

The board needs to review the direction and responsibilities of the current Newsletter Director.

Dylan, although currently not a registered member of ARMA, would still help and facilitate the board's strategic planning sessions.

Information was sent out about the Leadership Conference in Dayton. Please contact Roger if you are interested in attending. The board felt as though we should have a strong presence and send as many people as possible.

The elections are over this evening. Please go out and vote for the Chapter Member of the Year and the Unsung Hero award. As of today, there are only 4 votes.

*Dan made a motion to adjourn the meeting at 12:43 p.m. Kevin seconded the motion. All in favor, motion passed and meeting adjourned.*

**ACTION ITEMS**

Assigned to	Item	Due by	
	None		