

ARMA Greater Columbus Ohio Chapter Board Meeting – Jones Day 10-16-14

Attendance

1.	Marty Susec, Chairperson of the Board		6.	Camille Habayeb Director - Seminar	X	11.	Allison Stransky Director – Community Service	X
2.	Brian Hannan, President	X	7.	Roger Hansen Director - Membership	X			
3.	Kim Perdew, President Elect	X	8.	Deb Voronkov, Director - Education	X			
4.	Kevin Gartrell, Treasurer	X	9.	Jeremy Graham, Director - Web Site	X			
5.	Sheila Campbell, Secretary		10.	Debbie Gantt, Director - Marketing	X			

Previous Action Items

Assigned to	Item	Due by	Status

Agenda Items

Meeting called to order at 1:00 pm.

Treasurer:

- Started the month at \$20,906.63 and ended at \$20,612.08.
- There had been \$50 held back in PayPal but has since been added back to the treasury.
- An invoice has been sent to Cintas for September parking charges. Kim noted that Cintas planned to make a lump sum payment to use for September, October and November as they are sponsoring those months.

Debbie G. made a motion to accept report as written. Camille seconded the motion. All in favor, motion passed.

Roger began discussion concerning the size of our treasury. He suggested that since we are a non-profit, collectively as a board maybe we could use some of the excess in our budget for promoting ARMA and the local chapter. He also suggested we determine our 'bottom line' amount we want to keep in the treasury to determine how much we are willing to spend. Some possibilities for promotion included an email blast with all our social media sites. We could send out as a postcard again like the schedule postcard.

Secretary:

Brian suggested the minutes of the previous board meeting be tabled until Sheila returned in November.

Kim made a motion to table the meeting minutes. Allyson seconded the motion. All in favor, motion passed.

Seminar:

- Camille suggested two speakers for the Spring Seminar – Doris Hambacher for a discussion on BYOD -Bring Your Own Device and Soo Kang.
- He is thinking of having 1-2 others to fill the day but the suggestion was made to invite a good IG speaker to attend.

Roger discussed the possibility of holding a ½ day RIM 101 seminar sponsored by the chapter. This would be separate from Spring Seminar. A great way for folks new to the industry to gain a good basic understanding as well as a chance for seasoned RIM folks to attend for refresher or also participate as presenter. Brian will also ask his boss, Chuck Kennedy, about presenting at RIM 101 or in the future on the legal aspects of records management.

Membership:

- Roger noted that we stand at 67 members with the last report we received.
- Again recommended an email or mail blast.
- Suggested more info to be put on LinkedIn, Twitter and Facebook.

Education:

- Kim provided an update on the Zoo event and after discussion on costs to chapter and members; it was decided not hold a meeting at the zoo.

Debbie G. made a motion not to hold a meeting at the Zoo. Marty seconded the motion. All in favor, motion passed.

- Motorcycle Hall of Fame December meeting discussed. \$7 admission with guided tour of museum with discussion on records maintained for loans and donations to museum. It was agreed that we would then go out to dinner at Pickerington restaurant at member's expense for dinner.

Web site: No update.

Marketing: No update.

Community Service: No update.

Misc.

Regional Conference:

- Brian made some suggestions for the regional conference that will be held in Columbus in 2015.
- Easton or Downtown Columbus were mentioned as possible locations for the conference.
- Downtown may be a better option due to the possibility of activities (Jazz and Rib Fest) happening if the event is held the same weekend as last year.
- More information to follow once Kim hears back from Chris and Scott with the region.

ARMA Auction

- Debbie Gantt discussed the donation from our chapter to the auction at ARMA.

- Decision previously made to send an Ohio Wine Basket themed donation.
- Marty would shop for wine etc. and donate a weekend at his home at Geneva on the Lake, OH.
- Marty will ship basket.

Kevin made a motion to adjourn the meeting at 2:00 pm. Debbie G. seconded the motion. All in favor, motion passed.

Action Items

Assigned to	Item	Due by

Next Meeting

November 20, 2014