

ARMA Greater Columbus Ohio Chapter Board Meeting – 10/15/15 @ Ashland

Attendance

1.	Brian Hannan, Chairperson of the Board		6.	Martin Susec Director - Seminar	X	11.	Arlene Swanson, Director – Community Service	X
2.	Kim Perdeu, President	X	7.	Roger Hansen, Director - Membership				
3.	Allison Stransky, President Elect	X	8.	Deb Voronkov, Director - Education				
4.	Jennifer Davis, Treasurer	X	9.	Jeremy Graham, Director - Web Site	X			
5.	Sheila Campbell, Secretary		10.	Debbie Gantt, Director - Marketing	X			

Previous Action Items

Assigned to	Item	Due by
Board	Review duties and responsibilities	10-31-15
Kim	Share yearly schedule with the leadership conference attendees	
Sheila	Talk with Steve about the December presentation	
Sheila	Review OPERS as a location for April 2016.	
Sheila, Allyson, Jennifer, Roger	Bio's to Jeremy	

Agenda Items

Meeting called to order at 12:56 p.m.

Kim discussed feedback from her ARMA Chapter President calls. They discussed the benefits of offering MER meetings on our website.

Jeremy mentioned needing to have conference pictures to add to the website. He also reminded folks about needing personal photos and bios for the website.

There was discussion about recording future monthly meetings (or having "Goto" meetings) for those unable to attend but there would be challenges with speaker releases, etc.

Randy Kahn will be presenting at Cleveland's Spring Seminar on April 16, 2016. There was discussion about several people car-pooling to attend. Debbie Gantt won the attendance certificate during the ARMA International Conference (ARMA Education Foundation silent auction).

Marty Susec will be presenting at the Cleveland Chapter's monthly meeting in March 2016. Some board members also plan to attend.

Secretary:

Reviewed September meeting minutes.

Arlene made a motion to accept September meeting minutes as written. Marty seconded the motion. All in favor, motion passed.

Treasurer:

The current reports from July to September were reviewed and discussed. Current month report shows a balance of \$22,875.21, having \$234.66 in expenses. There was a discussion about the retention of paper receipts. It was decided to keep paper receipts for only 6 months.

Debbie made a motion to accept July, August, and September treasurer reports as written. Arlene seconded the motion. All in favor, motion passed.

Marketing:

There was discussion about the Chapter having an improved Social Media presence. It was decided to offer a challenge to members to comment on Social Media on a selected article that would be posted. Those who comment will be entered into a \$50 Amazon gift card drawing to be given away at the December meeting.

Program:

There was discussion about where the Chapter could have meetings for months not assigned to a location. It was discovered that Ashland had space available for those meeting months.

Debbie made a motion to hold unassigned meetings at Ashland. Arlene seconded the motion. All in favor, motion passed.

Seminar:

Marty is working on a theme and expects to have it nailed down in December/January. He will talk to OSBA about a joint effort again. It was decided to host the event at Ashland due to OSBA not having a great turnout this year and construction around their building currently.

In addition to seminar, Marty is working on a mock trial presentation for the March 17, 2016 monthly meeting. He and Steve Ferguson at Nationwide are putting something together. Current topic is "Records Nightmares" and will be driven by current issues seen in RM. There was discussion about utilizing a cell phone poll service so this will be investigated further.

Web site:

Jeremy discussed the use of Eventbrite and the small fee paid for use of their services.

Membership:

No report.

Education:

No report.

Community Service:

Arlene discussed Merry Berry Bears. She will collect all bears at the December meeting to take to Nationwide Children's Hospital.

Allison made a motion to adjourn the meeting at 1:55 pm. Debbie seconded the motion. All in favor, motion passed.

Action Items

Assigned to	Item	Due by
Board	Review duties and responsibilities	1/21/2016
Sheila	Talk with Steve about the December presentation	ASAP
Sheila	Review OPERS as a location for April 2016.	ASAP
Sheila, Allyson, Jennifer, Roger	Bio's to Jeremy	ASAP

Next Meeting

11/19/2015