



# **ARMA INTERNATIONAL GREATER COLUMBUS CHAPTER**

## ***ANNUAL FINANCIAL AND BUDGET REPORT***



**2008 - 2009**

# TABLE OF CONTENTS

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TABLE OF CONTENTS.....	2
PRESIDENTS COMMENTS .....	4
2009 SPRING SEMINAR.....	5
PROFIT / LOSS FOR MAY 2009 SEMINAR.....	5
EVENT BUDGET FOR 2009 SEMINAR.....	7
PROFIT - LOSS SUMMARY .....	8
REGIONAL 990 FORMS IRS INFORMATION .....	9
LEDGER FINANCIAL TRANSACTIONS BY DATE .....	14
FINANCIAL TRANSACTIONS BY DATE .....	14
FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009 .....	20
1011 HUNTINGTON CHECK ACCOUNT .....	20
1013 HUNTINGTON CREDIT CARD .....	26
1031 BANK SERVICE CHARGE.....	27
3000 OPENING BALANCE EQUITY.....	27
4080 MONTHLY MEETINGS .....	28
4090 MEMBERSHIP DUES .....	28
4190 REIMBURSED EXPENSES .....	30
6339 SPRING SEMINAR CONFERENCE .....	30
6060 CHARITY.....	31
6160 DUES & SUBSCRIPTIONS .....	31
6161 CHAPTER ASSESSMENT .....	32
6330 MONTHLY MEETING EXPENSE.....	32
6340 SEMINAR EXPENSE .....	33
6350 MEALS AND ENTERTAINMENT .....	34
6351 TRAVEL.....	35
6360 CONFERENCE COSTS.....	35
6510 WEB SITE EXPENSE .....	36
6551 STATIONERY & PRINTING.....	36
6670 PROMOTIONAL.....	36
8010 MISCELLANEOUS .....	37

CHART - FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009 ..... 38

Report by:  
Robert Eudy  
Treasurer, ARMA International  
Greater Columbus Chapter

# PRESIDENTS COMMENTS

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## **The Financial Year in Context**

The Greater Columbus Chapter had another successful year. Although our expenditures for the year exceeded our income, our financial situation is strong. We were able to offer our chapter membership educational opportunities every month during the 2008 -2009 program year. In addition, the chapter participated in presenting a Mock Trial at the International convention in Las Vegas.

As an organization, we donated \$1,000 to the Central Illinois chapter and \$500 to the ARMA International Education Fund.

Included in this yearly report:

- Is the spread sheet on the Spring Seminar (profit/loss)
- The 990 form that the treasurer completes and sends to International (for IRS)
- Breakdown of expenses by transactions (by date), for the current year (2008/ 2009)

We kicked off our 40<sup>th</sup> anniversary year with a redesign of our chapter logo. Given our strong financial situation our dedicated board and active membership our 40<sup>th</sup> year promises to be even more successful.

Sincerely  
Jim Fielden  
Greater Columbus Chapter  
President 2008 - 2009

# 2009 SPRING SEMINAR

**TOPIC:** “Necessity of Efficient Records Management In the Turbulent Post-Bailout World”

**SPEAKERS:** John Montaña, Esq. and Brent Gatewood, MBA, CRM of PelliGroup

**DATE:** May 27, 2009

**SEMINAR DIRECTOR :** Martin Susec

## PROFIT / LOSS FOR MAY 2009 SEMINAR

		Estimated	Actual
<b>Total Expenses</b>		<b>\$5,416.00</b>	<b>\$6,117.81</b>
Attendees		50	36
		<b>Estimated</b>	<b>Actual</b>
<b>Site</b>			
Room and hall fees	\$0.00	\$0.00	
Site staff	\$0.00		
Equipment/Shuttle Bus	\$0.00		
Tables and chairs	\$0.00		
<b>Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Refreshments</b>			
Food & Drink	\$500.00	\$802.12	
Linens			
Staff and gratuities			
<b>Totals</b>	<b>\$500.00</b>	<b>\$802.12</b>	
<b>Decorations</b>			
Flowers	\$0.00	\$0.00	
Candles			
Lighting			
Balloons			
Paper supplies			
<b>Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>	
<b>Program</b>			
Credit applications	\$125.00	\$125.00	
Speakers	\$2,500.00	\$2,500.00	
travel & lodging	\$1,000.00	\$1,266.69	
	\$0.00	\$0.00	
Other (dinner)	\$400.00	\$173.00	
<b>Totals</b>	<b>\$4,025.00</b>	<b>\$4,064.69</b>	
<b>Publicity</b>			
newspaper ad	\$0.00	\$360.00	
Photocopying/Printing			
Postage			
<b>Totals</b>	<b>\$0.00</b>	<b>\$360.00</b>	
<b>Prizes/Misc.</b>			
Advertising	\$679.00	\$679.00	
copies/folders	\$212.00	\$212.00	
<b>Totals</b>	<b>\$891.00</b>	<b>\$891.00</b>	

## PROFIT / LOSS FOR MAY 2009 SEMINAR

Miscellaneous		
Telephone		
Transportation		
Stationery supplies		
Fax services		
<b>Totals</b>	<b>\$0.00</b>	<b>\$0.00</b>

### TOTAL INCOME

VENDORS		
SPECIAL-Exhibitor only	Bags	Bags
Silver	\$500.00	\$500.00
Gold	\$1,000.00	\$1,000.00
Platinum	\$1,500.00	\$3,000.00
<b>Totals</b>	<b>\$3,000.00</b>	<b>\$4,500.00</b>

Registristarion		
MEMBERS	\$4,950.00	\$3,564.00
NON_MEMBERS		
<b>Totals</b>	<b>\$4,950.00</b>	<b>\$3,564.00</b>

Expenses	\$5,416.00	\$6,117.81
Income	\$7,950.00	\$8,064.00
Profit / Loss	\$2,534.00	\$1,946.19

# EVENT BUDGET FOR 2009 SEMINAR

## Income

	Estimated	Actual
Total income	\$7,950.00	\$8,064.00

Admissions			Estimated	Actual
	Estimated	Actual		
	50	36		
	0	0		
	0	0		
Adults @	\$99.00		\$4,950.00	\$3,564.00
Children @	\$0.00		\$0.00	\$0.00
Other @	\$1.00		\$0.00	\$0.00
			<b>\$4,950.00</b>	<b>\$3,564.00</b>

Ads in program			Estimated	Actual
		Covers @	\$0.00	\$0.00
		Half-pages @	\$0.00	\$0.00
		Quarter-pages @	\$0.00	\$0.00
			<b>\$0.00</b>	<b>\$0.00</b>

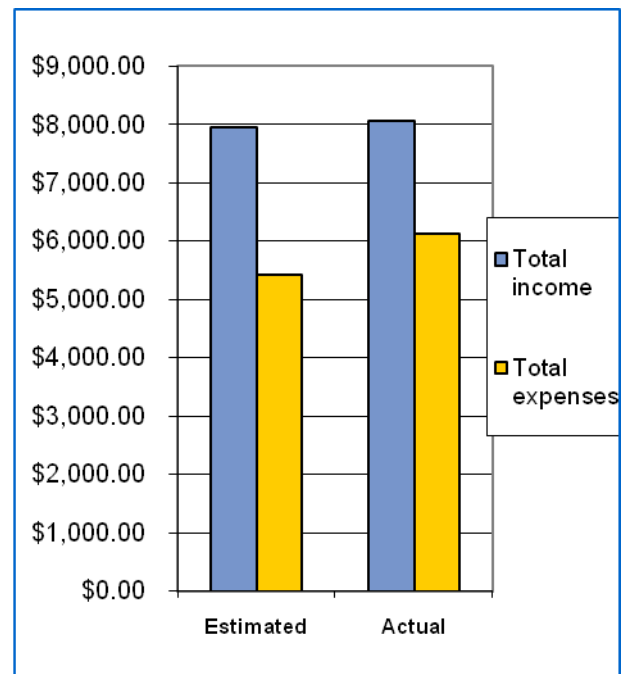
Exhibitors/vendors			Estimated	Actual
	1	2		
	1			
	1	1		
Large booths @	\$1,500.00		\$1,500.00	\$3,000.00
Med. booths @	\$1,000.00		\$1,000.00	\$1,000.00
Small booths @	\$500.00		\$500.00	\$500.00
			<b>\$3,000.00</b>	<b>\$4,500.00</b>

Sale of items			Estimated	Actual
		Items @	\$0.00	\$0.00
		Items @	\$0.00	\$0.00
		Items @	\$0.00	\$0.00
		Items @	\$0.00	\$0.00
			<b>\$0.00</b>	<b>\$0.00</b>

## PROFIT - LOSS SUMMARY

	Estimated	Actual
Total income	\$7,950.00	\$8,064.00
Total expenses	\$5,416.00	\$6,117.81

**Total profit (or loss)      \$2,534.00      \$1,946.19**





# REGIONAL 990 FORMS IRS INFORMATION

As this fiscal year wraps up it is time to begin working on the Chapter 990 Form so that we can be included in ARMA International's IRS Group Return.

Fiscal Year July 1, 2008 through June 30, 2009		
<b>Region/Chapter Financial Information Form</b>		
<b>Group Return Form 990</b>		
<b>Fiscal Year Ending June 30, 2009</b>		
Name of Region/Chapter	Great Lakes Region #25 - ARMA International Columbus Chapter	Tax/EIN# 23-7148522
CASH BASIS - DO NOT INCLUDE RECEIVABLES AND PAYABLES		
Assets, Liabilities & Net Worth	"Beginning of 1-Jul-08	"End of Year" 30-Jun-09
Cash:		
Un-deposited Funds	\$0.00	\$0.00
Non-Interest Bearing Accounts	\$24,991.54	\$21,249.83
Interest Bearing Accounts (CD's, Money Market, etc.)	\$0.00	\$0.00
<b>Total Cash</b>	<b>\$24,991.54</b>	<b>\$21,249.83</b>
Other Assets:		
Furniture & Equipment	\$0.00	\$0.00
Inventory	\$0.00	\$0.00
Investments (Stocks and Bonds) (Attach Detail Schedule)	\$0.00	\$0.00
Other (Please describe) Description:		
(1) Total Assets:	\$24,991.54	\$21,249.83
Liabilities (Example: Outstanding Loan)		
1. 0.00	\$0.00	\$0.00
2. 0.00	\$0.00	\$0.00
(2) Total Liabilities:	\$0.00	0
(3) Net Worth (1 less 2):	Y* \$24,991.54	\$21,249.83
	(Column 1)	(Column 2)

(\* ) Beginning year amounts must match last years ending numbers.

**Revenues and Expenses**

**REVENUES: Cash basis – Do Not Include Accounts Receivable**

Contributions, Grants\* (Donation from AIEF, Red Cross, etc.)

Provide the following information for any contributions or grants received that were over \$5000.

Name	Address	Amount
		\$0.00
		\$0.00
		\$0.00

Membership Dues and Assessments	\$4,515.33
Interest	\$0.00
Dividends	\$0.00
Seminars and Meetings	\$6,358.44
Special Projects	\$35.00
Newsletter Subscriptions	\$0.00
Advertising Revenue	\$0.00
Other Revenues	\$0.00

(1) Total Revenue – A: \$10,908.77

**EXPENSES: Cash Basis - Do Not Include Accounts Payable**

Contributions, Grants* (Donation to AIEF, Red Cross, etc.)	\$1,191.47
Accounting Fees	\$16.84
Legal Fees	\$0.00
Printing and Postage	\$0.00
Supplies	\$0.00
Travel	\$0.00
Dues	\$0.00
Seminars and Meetings	\$9,237.58
Special Projects	\$0.00
Library	\$0.00
Other (Describe)	\$4,204.59

Leadership conference	\$1315.06
Infoserve website	\$341.90
Misc. expenses; Club pins - Quick book fees - special monthly meeting (mock trail)	\$2547.63

(2) Total Expenses – B: \$14,650.48

\*Please list the name to whom the taxable deductible contribution or grant was given, type of contribution (donation, scholarship, etc.), address, dollar amount, whether or not they are a member (M) or a non-member (NM), and charity status (example (501)(c)(3), etc). These items should not include board, member, speaker gifts, awards, etc.

Name of Recipient	Type of Contribution	Address	Amount	Member or Non-Member	Charity Status
Central Ill. Arma Club	charity		\$1,000.00	Member	501 c
ARMA International	Charity raffle		\$191.47	Member	501 c

Fiscal Year July 1, 2008 through June 30, 2009

(3) Net Revenue (line 1 less line 2)\* C = (A - B) \$-3,741.71 C

(4) Net Worth  
(From page 2 line

3)

"End of Year" - X	\$21,249.83	X
"Beginning of Year" - Y	\$24,991.54	Y
Change	<u>\$-3,741.71</u>	C

Line 3 - Line 4 = \$0.00

**\*Net Revenue for the year (line 3 above) must agree with the change in Net Worth in line #4**

Prepared By: Robert Eudy

Region/Chapter  
Title: Great Lakes Region #25 ARMA International Columbus Chapter, Tre

Daytime Phone: 614-340-1285 Fax Number: 614-340-1311

E-mail: heudy@ohsers.org

Signature: \_\_\_\_\_

Date: Jul 6, 2009

Fiscal Year July 1, 2008 through June 30, 2009

1. Total number of employees	0
2. Total number of volunteers	11
3. Did the organization engage in direct or indirect political campaign activities on behalf of or in opposition to candidates for public office?	NO
4. Was a loan to or by a current or former officer, director, trustee, key employee, highly compensated employee, or disqualified person outstanding as of the end of the organization's tax year?	NO
5. Did the organization provide a grant or other assistance to an officer, director, trustee, key employee or substantial contributor, or to a person related to such an individual?	YES
6. During the tax year, did any person who is a current or former officer, director, trustee, or key employee:	
A. Have a direct business relationship with the organization (other than as officer, director, trustee, or employee), or an indirect business relationship through ownership of more than 35% in another entity?	NO
B. Have a family member who had a direct or indirect business relationship with the organization?	NO
C. Serve as an officer, director, trustee, key employee, partner, or member of an entity (or a shareholder of a professional corporation) doing business with the organization?	NO
7. Did the organization receive contributions of art, historical treasures, or other similar assets, or qualified conservation contributions?	NO
8. Provide the number of employees reported on Form W-3, <i>Transmittal of Wage and Tax Statements</i> filed for the calendar year ending with or within the year covered by this return.	0
9. Did the organization have unrelated business gross income of \$1,000 or more during the year covered by this return?	NO
10. At any time during the calendar year, did the organization have an interest in, or a signature or other authority over, a financial account in a foreign country (such as a bank account, securities account, or other financial account)? If yes, enter the name of the foreign country.	NO
Foreign Country: _____	
11. Did the organization solicit any contributions that were not tax deductible?	NO
A. If yes, did the organization include with every solicitation an express statement that such contributions or gifts were not tax deductible?	NO
12. Number of voting members of the governing body	10
13. Number of voting members that are independent	0
14. Did any officer, director, trustee, or key employee have a family relationship or a business relationship with any other officer, director, trustee, or key employee?	NO
15. Does the organization have members or stockholders?	YES
16. Does the organization have members, stockholders, or other persons who may elect one or more members of the governing body?	YES
17. Are any decisions of the governing body subject to approval by members, stockholders, or other persons?	YES

18. Did the organization contemporaneously document the meetings held or written actions undertaken during the year by the following: YES

A. The governing body? YES

B. Each committee with authority to act on behalf of the governing body? YES

19. Was a copy of the Form 990 provided to the organization's governing body before it was filed? NO

A. Describe the process, if any, the organization uses to review the Form 990.

20. Does the organization have a written conflict of interest policy? NO

If yes:

A. Are officers, directors or trustees, and key employees required to disclose annually interest that could give rise to conflicts? NO

B. Does the organization regularly and consistently monitor and enforce compliance with the policy? If yes, how is this done? NO

21. Does the organization have a written whistleblower policy? NO

22. Does the organization have a written document retention and destruction policy? NO

23. Did the process for determining compensation of the officer or key employees of the organization include a review and approval by independent persons, comparability data, and contemporaneous substantiation of the deliberation and decision? If yes, describe the process. NO

24. How do you make Form 990 available for public inspection? Mark all that apply.  
Own website       Another's website       Upon request

25. Describe whether (and if so, how) the organization makes its governing documents, conflict of interest policy, and financial statements available to the public.

By-laws are on chapter website

# LEDGER FINANCIAL TRANSACTIONS BY DATE

Tracked by online Quicken ledger program  
 This report generates list of all transactions by date range  
 Fiscal year: (July 2008 to June 2009)

FINANCIAL TRANSACTIONS BY DATE							
DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
07/10/2008	Check	1298	Infoserv Media LLC	web site service fee	1011 Huntington check account	6510 Web site expense	-68.75
07/15/2008	Deposit		ARMA International	refund for Yvonne for great lakes conference	1011 Huntington check account	4190 Reimbursed Expenses	65.00
07/15/2008	Check	debit card	ARMA International	books for library	1011 Huntington check account	6160 Dues & Subscriptions	-106.73
07/16/2008	Deposit		ASSOC of Records MO escrow	electronic deposit	1011 Huntington check account	4090 Membership Dues	160.00
07/19/2008	Check	debit	Hilton	leadership conference Cathy Stanley	1011 Huntington check account	6360 Conference Costs	-292.62
07/19/2008	Check	debit card	Hilton	leadership conference Mike Purington	1011 Huntington check account	6360 Conference Costs	-292.62
07/19/2008	Check	debit card	Hilton	leadership conference Marten Susec	1011 Huntington check account	6360 Conference Costs	-292.62
07/19/2008	Check	debit card	Hilton	leadership conference Jim Fielden	1011 Huntington check account	6360 Conference Costs	-292.62
07/22/2008	Check	1299	Infoserv Media LLC	web site service fee	1011 Huntington check account	6510 Web site expense	-239.40
07/22/2008	Check	debit card	Kinko's	copies for leadership conference	1011 Huntington check account	1013 Huntington credit card	-98.58
07/25/2008	Check	1300	Mike Purington	gas for travel to conference	1011 Huntington check account	6351 Travel	-46.00
08/17/2008	Check	debit card	target	mock trial expense	1011 Huntington check account	6340 seminar expense	-20.26

## FINANCIAL TRANSACTIONS BY DATE

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
08/24/2008	Check	debit card	DEALS	mock trial	1011 Huntington check account	6340 seminar expense	-12.81
08/24/2008	Check	1301	Sharon Eudy	se for refreshments for 8/21 meeting	1011 Huntington check account	6330 monthly meeting expense	-30.16
08/24/2008	Check	1302	Sharon Eudy	mock trial	1011 Huntington check account	6340 seminar expense	-21.13
08/28/2008	Check	debit card	ARMA International	fee for Jim Fielden for Las Vegas conference (president)	1011 Huntington check account	6360 Conference Costs	-899.00
08/29/2008	Check	1303	Martin Susec	lunch for mock trial	1011 Huntington check account	6350 Meals and Entertainment	-48.02
08/29/2008	Check	1304	central Ill ARMA chapter	charity to support ILLChapter	1011 Huntington check account	6060 Charity	-1,000.00
08/29/2008	Deposit		ASSOC of Records MO escrow	electronic deposit	1011 Huntington check account	4090 Membership Dues	160.00
09/06/2008	Check	1305	Sharon Eudy	mock trial	1011 Huntington check account	6340 seminar expense	-14.56
09/06/2008	Check	1306	Sharon Eudy	mock trial	1011 Huntington check account	6340 seminar expense	-10.76
09/06/2008	Check	debit card	GFS	food mock trial	1011 Huntington check account	6340 seminar expense	-27.20
09/06/2008	Deposit	ADJ		ARMA Accounting code changes Reconcile Adjustment	1011 Huntington check account	3000 Opening Balance Equity	385.00
09/06/2008	Deposit	ADJ		ARMA Accounting code changes Reconcile Adjustment	1011 Huntington check account	3000 Opening Balance Equity	8,498.75
09/06/2008	Check	ADJ		ARMA Accounting code changes Reconcile Adjustment	1011 Huntington check account	3000 Opening Balance Equity	-100.00
09/10/2008	Check	ADJ		ARMA Accounting code changes Reconcile Adjustment	1011 Huntington check account	3000 Opening Balance Equity	-3,428.66
09/11/2008	Check	bank charge	Huntington bank	bank charges	1011 Huntington check account	1031 bank service charge	-9.09
09/11/2008	Check	1310	Nationwide	payback for fee for electronic clickers for Mock trial	1011 Huntington check account	6330 monthly meeting expense	-72.74
09/15/2008	Check	debit card	Intuit (Quick Books)	yearly fee for Quick Books	1011 Huntington check account	8010 Miscellaneous	-215.73
09/16/2008	Check	debit card	Kinko's	copies for ballots for mock trial	1011 Huntington check account	6330 monthly meeting expense	-248.41

## FINANCIAL TRANSACTIONS BY DATE

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
09/16/2008	Check	debit card	Olde summit town	lunch for mock trial	1011 Huntington check account	6330 monthly meeting expense	-192.25
09/16/2008	Check	1309	Sharon Eudy	service materal for mock trial	1011 Huntington check account	6330 monthly meeting expense	-12.17
09/18/2008	Check	1307	Nationwide	payback for fee for electronic clickers for Mock trial	1011 Huntington check account	6330 monthly meeting expense	-500.00
09/18/2008	Check	1308	Sharon Eudy	Food for mock trial	1011 Huntington check account	6330 monthly meeting expense	-21.72
10/15/2008	Check	1311	Cathy Clark	purchase of material for ARMA convention Las Vegas	1011 Huntington check account	6360 Conference Costs	-191.47
11/01/2008	Check	debit card	GFS	food monthly meetings	1011 Huntington check account	6330 monthly meeting expense	-9.99
11/03/2008	Check	1312	Sharon Eudy	food for monthly meetings	1011 Huntington check account	6330 monthly meeting expense	-43.68
11/06/2008	Check	bank charge	Huntington bank	bank service charge	1011 Huntington check account	1031 bank service charge	-7.75
11/06/2008	Deposit		mock trial	from mock trial	1011 Huntington check account	4080 monthly meetings	400.00
11/06/2008	Deposit		ASSOC of Records MO escrow	membership dues	1011 Huntington check account	4090 Membership Dues	80.00
11/06/2008	Deposit		mock trial	mock trial	1011 Huntington check account	4080 monthly meetings	160.00
11/06/2008	Deposit		ASSOC of Records MO escrow	membership dues	1011 Huntington check account	4090 Membership Dues	120.00
11/07/2008	Deposit		members and visitors		1011 Huntington check account	4080 monthly meetings	90.00
11/14/2008	Deposit		ASSOC of Records MO escrow		1011 Huntington check account	4090 Membership Dues	100.00
11/24/2008	Deposit		ARMA International		1011 Huntington check account	4190 Reimbursed Expenses	899.00
12/07/2008	Deposit		members and visitors		1011 Huntington check account	4080 monthly meetings	701.38
12/16/2008	Check	1313	Nationwide childrens hospital	Merry bears and christmas donation	1011 Huntington check account	6060 Charity	-35.00
12/16/2008	Deposit		ASSOC of Records MO escrow		1011 Huntington check account	4090 Membership Dues	80.00



## FINANCIAL TRANSACTIONS BY DATE

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
12/19/2008	Deposit		ARMA International		1011 Huntington check account	6060 Charity	35.00
12/19/2008	Deposit		members and visitors		1011 Huntington check account	4080 monthly meetings	50.00
12/24/2008	Check	1314	Nationwide Great Lakes Region of ARMA	payback for fee for printed literature for Mock trial	1011 Huntington check account	6340 seminar expense	-330.17
12/29/2008	Check	1315	International ASSOC of Records MO escrow	chapter assessment	1011 Huntington check account	6161 Chapter assessment	-246.00
01/16/2009	Deposit				1011 Huntington check account	4090 Membership Dues	80.00
01/18/2009	Check	1316	Sharon Eudy	food for monthly meetings Nov, Dec, Jan	1011 Huntington check account	6330 monthly meeting expense	-76.75
01/22/2009	Check	1317	Mike Johnson	Gift cards for Club Awards	1011 Huntington check account	6670 Promotional	-500.00
01/22/2009	Check	1320	Jim Fielden	Speaker gift card	1011 Huntington check account	6330 monthly meeting expense	-24.75
01/26/2009	Check	Debit card	Ohio Historical Society	for Feb 2009, meeting	1011 Huntington check account	6330 monthly meeting expense	-177.50
01/29/2009	Deposit		members and visitors	monthly meeting income	1011 Huntington check account	4080 monthly meetings	145.00
02/18/2009	Deposit		ASSOC of Records MO escrow		1011 Huntington check account	4090 Membership Dues	180.00
02/19/2009	Check	1318	Pins Ince	Pins for our ARMA club	1011 Huntington check account	6670 Promotional	-715.00
02/19/2009	Check	1319	Sharon Eudy	food for monthly meetings Nov, Dec, Jan	1011 Huntington check account	6330 monthly meeting expense	-23.21
02/20/2009	Deposit		members and visitors		1011 Huntington check account	4080 monthly meetings	180.00
02/23/2009	Check	Debit card	Ohio Historical Society	for Feb 2009, meeting	1011 Huntington check account	6330 monthly meeting expense	-177.50
03/04/2009	Deposit		PayPal		1011 Huntington check account	4080 monthly meetings	244.95
03/18/2009	Deposit		ASSOC of Records MO escrow		1011 Huntington check account	4090 Membership Dues	160.00
03/27/2009	Deposit		members and visitors		1011 Huntington check account	4080 monthly meetings	100.00

## FINANCIAL TRANSACTIONS BY DATE

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
04/06/2009	Check	1321	Infoserv Media LLC	web site service fee	1011 Huntington check account	6510 Web site expense	-33.75
04/16/2009	Check	1323	ohio supreme court	for CLE credits	1011 Huntington check account	6340 seminar expense	-125.00
04/20/2009	Deposit		ASSOC of Records MO escrow		1011 Huntington check account	4090 Membership Dues	40.00
04/27/2009	Deposit		seminar income		1011 Huntington check account	6339 Spring Seminar Conference	99.00
04/27/2009	Deposit		seminar income	fee for sponsor	1011 Huntington check account	6339 Spring Seminar Conference	1,500.00
05/13/2009	Deposit		seminar income	sponsor fee	1011 Huntington check account	6339 Spring Seminar Conference	500.00
05/26/2009	Check	1324	Martin Susec	door prise	1011 Huntington check account	6350 Meals and Entertainment	-20.00
05/26/2009	Check	1325	Martin Susec	seminar expense	1011 Huntington check account	6551 Stationery & Printing	-219.47
05/27/2009	Check	1326	Martin Susec	seminar expense	1011 Huntington check account	6350 Meals and Entertainment	-166.60
05/28/2009	Deposit		members and visitors	april meeting	1011 Huntington check account	4080 monthly meetings	140.00
05/29/2009	Deposit		seminar income	seminar	1011 Huntington check account	6339 Spring Seminar Conference	396.00
06/01/2009	Deposit		seminar income	sponsor Cintab	1011 Huntington check account	6339 Spring Seminar Conference	1,000.00
06/01/2009	Deposit		ASSOC of Records MO escrow		1011 Huntington check account	4090 Membership Dues	180.00
06/01/2009	Deposit		PayPal	regristration for seminar	1011 Huntington check account	6339 Spring Seminar Conference	2,863.44
06/03/2009	Check	1327	Daily Reporter	advertisement for seminar	1011 Huntington check account	6340 seminar expense	-679.00
06/03/2009	Check	1328	Martin Susec	seminar expense	1011 Huntington check account	6350 Meals and Entertainment	-13.00
06/04/2009	Check	1329	Sanese Services Inc	seminar food and breaks	1011 Huntington check account	6340 seminar expense	-802.12
06/10/2009	Check	1330	Brent Gatewood	seminar speaker fees	1011 Huntington check account	6340 seminar expense	-1,835.42

## FINANCIAL TRANSACTIONS BY DATE

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	ACCOUNT	SPLIT	AMOUNT
06/12/2009	Check	debit card	ohio engraving	meeting awards (June meeting)	1011 Huntington check account	6330 monthly meeting expense	-88.61
06/15/2009	Check	debit card	trophies plus	June meeting officer awards	1011 Huntington check account	6330 monthly meeting expense	-46.97
06/16/2009	Check	debit card	Montgomery Inn	dinner end of year	1011 Huntington check account	6350 Meals and Entertainment	-747.55
06/16/2009	Check	1331	ARMA International	member sign up fee (free prise for member)	1011 Huntington check account	8010 Miscellaneous	-195.00
06/18/2009	Check	1332	Pelligroup	speaker fee seminar (Montana)	1011 Huntington check account	6340 seminar expense	-1,931.27

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1011 HUNTINGTON CHECK ACCOUNT</b>							
07/10/2008	Check	1298	Infoserv Media LLC	web site service fee	6510 Web site expense	-68.75	-68.75
07/15/2008	Deposit		ARMA International	refund for Yvonne for great lakes conference	4190 Reimbursed Expenses	65.00	-3.75
07/15/2008	Check	debit card	ARMA International	books for library	6160 Dues & Subscriptions	-106.73	-110.48
07/16/2008	Deposit		ASSOC of Records MO escrow	electronic deposit	4090 Membership Dues	160.00	49.52
07/19/2008	Check	debit	Hilton	leadership conference Cathy Stanley	6360 Conference Costs	-292.62	-243.10
07/19/2008	Check	debit card	Hilton	leadership conference Jim Fielden	6360 Conference Costs	-292.62	-535.72
07/19/2008	Check	debit card	Hilton	leadership conference Jim Fielden	6360 Conference Costs	-292.62	-828.34
07/19/2008	Check	debit card	Hilton	leadership conference Mike Purington	6360 Conference Costs	-292.62	-1,120.96
07/22/2008	Check	1299	Infoserv Media LLC	web site service fee	6510 Web site expense	-239.40	-1,360.36
07/22/2008	Check	debit card	Kinko's	copies for leadership conference	1013 Huntington credit card	-98.58	-1,458.94
07/25/2008	Check	1300	Mike Purington	gas for travel to conference	6351 Travel	-46.00	-1,504.94
08/17/2008	Check	debit card	target	mock trial expense	6340 seminar expense	-20.26	-1,525.20
08/24/2008	Check	debit card	DEALS	mock trial	6340 seminar expense	-12.81	-1,538.01

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1011 HUNTINGTON CHECK ACCOUNT</b>							
08/24/2008	Check	1301	Sharon Eudy	se for refreshments for 8/21 meeting	6330 monthly meeting expense	-30.16	-1,568.17
08/24/2008	Check	1302	Sharon Eudy	mock trial	6340 seminar expense	-21.13	-1,589.30
08/28/2008	Check	debit card	ARMA International	fee for Jim Fielden for Las Vegas conference (president)	6360 Conference Costs	-899.00	-2,488.30
08/29/2008	Check	1303	Martin Susec	lunch for mock trial	6350 Meals and Entertainment	-48.02	-2,536.32
08/29/2008	Deposit		ASSOC of Records MO escrow	electronic deposit	4090 Membership Dues	160.00	-2,376.32
08/29/2008	Check	1304	central Ill ARMA chapter	charity to support ILLChapter	6060 Charity	-1,000.00	-3,376.32
09/06/2008	Check	1305	Sharon Eudy	mock trial	6340 seminar expense	-14.56	-3,390.88
09/06/2008	Deposit	ADJ		Reconcile Adjustment	3000 Opening Balance Equity	8,498.75	5,107.87
09/06/2008	Deposit	ADJ		Reconcile Adjustment	3000 Opening Balance Equity	385.00	5,492.87
09/06/2008	Check	ADJ		Reconcile Adjustment	3000 Opening Balance Equity	-100.00	5,392.87
09/06/2008	Check	1306	Sharon Eudy	mock trial	6340 seminar expense	-10.76	5,382.11
09/06/2008	Check	debit card	GFS	food mock trial	6340 seminar expense	-27.20	5,354.91
09/10/2008	Check	ADJ		Reconcile Adjustment	3000 Opening Balance Equity	-3,428.66	1,926.25
09/11/2008	Check	bank charge	Huntington bank	bank charges	1031 bank service charge	-9.09	1,917.16

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1011 HUNTINGTON CHECK ACCOUNT</b>							
09/11/2008	Check	1310	Nationwide	payback for fee for electronic clickers for Mock trial	6330 monthly meeting expense	-72.74	1,844.42
09/15/2008	Check	debit card	Intuit (Quick Books)	yearly fee for Quick Books	8010 Miscellaneous	-215.73	1,628.69
09/16/2008	Check	debit card	Kinko's	copies for ballots for mock trial	6330 monthly meeting expense	-248.41	1,380.28
09/16/2008	Check	1309	Sharon Eudy	service material for mock trial	6330 monthly meeting expense	-12.17	1,368.11
09/16/2008	Check	debit card	Olde summit town	lunch for mock trial	6330 monthly meeting expense	-192.25	1,175.86
09/18/2008	Check	1307	Nationwide	payback for fee for electronic clickers for Mock trial	6330 monthly meeting expense	-500.00	675.86
09/18/2008	Check	1308	Sharon Eudy	Food for mock trial	6330 monthly meeting expense	-21.72	654.14
10/15/2008	Check	1311	Cathy Clark	purchase of material for ARMA convention Las Vegas	6360 Conference Costs	-191.47	462.67
11/01/2008	Check	debit card	GFS	food monthly meetings	6330 monthly meeting expense	-9.99	452.68
11/03/2008	Check	1312	Sharon Eudy	food for monthly meetings	6330 monthly meeting expense	-43.68	409.00
11/06/2008	Check	bank charge	Huntington bank	bank service charge	1031 bank service charge	-7.75	401.25
11/06/2008	Deposit		ASSOC of Records MO escrow	membership dues	4090 Membership Dues	120.00	521.25
11/06/2008	Deposit		mock trial	from mock trial	4080 monthly meetings	400.00	921.25

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1011 HUNTINGTON CHECK ACCOUNT</b>							
11/06/2008	Deposit		mock trial	mock trial	4080 monthly meetings	160.00	1,081.25
11/06/2008	Deposit		ASSOC of Records MO escrow	membership dues	4090 Membership Dues	80.00	1,161.25
11/07/2008	Deposit		members and visitors		4080 monthly meetings	90.00	1,251.25
11/14/2008	Deposit		ASSOC of Records MO escrow		4090 Membership Dues	100.00	1,351.25
11/24/2008	Deposit		ARMA International		4190 Reimbursed Expenses	899.00	2,250.25
12/07/2008	Deposit		members and visitors		4080 monthly meetings	701.38	2,951.63
12/16/2008	Check	1313	Nationwide children's hospital	Merry bears and Christmas donation	6060 Charity	-35.00	2,916.63
12/16/2008	Deposit		ASSOC of Records MO escrow		4090 Membership Dues	80.00	2,996.63
12/19/2008	Deposit		ARMA International		6060 Charity	35.00	3,031.63
12/19/2008	Deposit		members and visitors		4080 monthly meetings	50.00	3,081.63
12/24/2008	Check	1314	Nationwide	payback for fee for printed literature for Mock trial	6340 seminar expense	-330.17	2,751.46
12/29/2008	Check	1315	Great Lakes Region of ARMA International	chapter assessment	6161 Chapter assessment	-246.00	2,505.46
01/16/2009	Deposit		ASSOC of Records MO escrow		4090 Membership Dues	80.00	2,585.46

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1011 HUNTINGTON CHECK ACCOUNT</b>							
01/18/2009	Check	1316	Sharon Eudy	food for monthly meetings Nov, Dec, Jan	6330 monthly meeting expense	-76.75	2,508.71
01/22/2009	Check	1317	Mike Johnson	Gift cards for Club Awards	6670 Promotional	-500.00	2,008.71
01/22/2009	Check	1320	Jim Fielden	Speaker gift card	6330 monthly meeting expense	-24.75	1,983.96
01/26/2009	Check	Debit card	Ohio Historical Society	for Feb 2009, meeting	6330 monthly meeting expense	-177.50	1,806.46
01/29/2009	Deposit		members and visitors	monthly meeting income	4080 monthly meetings	145.00	1,951.46
02/18/2009	Deposit		ASSOC of Records MO escrow		4090 Membership Dues	180.00	2,131.46
02/19/2009	Check	1318	Pins Ince	Pins for our ARMA club	6670 Promotional	-715.00	1,416.46
02/19/2009	Check	1319	Sharon Eudy	food for monthly meetings Nov, Dec, Jan	6330 monthly meeting expense	-23.21	1,393.25
02/20/2009	Deposit		members and visitors		4080 monthly meetings	180.00	1,573.25
02/23/2009	Check	Debit card	Ohio Historical Society	for Feb 2009, meeting	6330 monthly meeting expense	-177.50	1,395.75
03/04/2009	Deposit		PayPal		4080 monthly meetings	244.95	1,640.70
03/18/2009	Deposit		ASSOC of Records		4090 Membership	160.00	1,800.70
03/27/2009	Deposit		members and visitors		4080 monthly meetings	100.00	1,900.70
04/06/2009	Check	1321	Infoserv Media LLC	web site service fee	6510 Web site expense	-33.75	1,866.95



## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1011 HUNTINGTON CHECK ACCOUNT</b>							
04/16/2009	Check	1322	Superior court	for CLE credits	6340 seminar expense	-125.00	1,741.95
04/20/2009	Deposit		ASSOC of Records MO escrow		4090 Membership Dues	40.00	1,781.95
04/27/2009	Deposit		seminar income		6339 Spring Seminar Conference	99.00	1,880.95
04/27/2009	Deposit		seminar income	fee for sponsor	6339 Spring Seminar Conference	1,500.00	3,380.95
05/13/2009	Deposit		seminar income	sponsor fee	6339 Spring Seminar Conference	500.00	3,880.95
05/26/2009	Check	1324	Martin Susec	door prize	6350 Meals and Entertainment	-20.00	3,860.95
05/26/2009	Check	1325	Martin Susec	seminar expense	6551 Stationery & Printing	-219.47	3,641.48
05/27/2009	Check	1326	Martin Susec	seminar expense	6350 Meals and Entertainment	-166.60	3,474.88
05/28/2009	Deposit		members and visitors	April meeting	4080 monthly meetings	140.00	3,614.88
05/29/2009	Deposit		seminar income	seminar	6339 Spring Seminar Conference	396.00	4,010.88
06/01/2009	Deposit		seminar income	sponsor Cintab	6339 Spring Seminar Conference	1,000.00	5,010.88
06/01/2009	Deposit		ASSOC of Records MO escrow		4090 Membership Dues	180.00	5,190.88
06/01/2009	Deposit		PayPal	registration for seminar	6339 Spring Seminar Conference	2,863.44	8,054.32

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1011 HUNTINGTON CHECK ACCOUNT</b>							
06/03/2009	Check	1327	Daily Reporter	advertisement for seminar	6340 seminar expense	-679.00	7,375.32
06/03/200	Check	1328	Susec M	seminar expense	6350 Meals	-13.00	7,362.32
06/04/2009	Check	1329	Sanese Services Inc	seminar food and breaks	6340 seminar expense	-802.12	6,560.20
06/10/2009	Check	1330	Brent Gatewood	seminar speaker fees	6340 seminar expense	-1,835.42	4,724.78
06/12/2009	Check	debit card	Ohio engraving	meeting awards (June meeting)	6330 monthly meeting expense	-88.61	4,636.17
06/15/2009	Check	debit card	trophies plus	June meeting officer awards	6330 monthly meeting expense	-46.97	4,589.20
06/16/2009	Check	debit card	Montgomery Inn	dinner end of year	6350 Meals and Entertainment	-747.55	3,841.65
06/16/2009	Check	1331	ARMA International	member sign up fee (free prize for member)	8010 Miscellaneous	-195.00	3,646.65
06/18/2009	Check	1332	Pelligroup	speaker fee seminar (Montana)	6340 seminar expense	-1,931.27	1,715.38
<b>TOTAL FOR 1011 HUNTINGTON CHECK ACCOUNT</b>						<b>1,715.38</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1013 HUNTINGTON CREDIT CARD</b>							
07/22/2008	Check	debit card	Kinko's	1011 Huntington check account		-98.58	-98.58
<b>TOTAL FOR 1013 HUNTINGTON CREDIT CARD</b>						<b>-98.58</b>	

### FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>1031 BANK SERVICE CHARGE</b>							
09/11/2008	Check	bank charge	Huntington bank	1011 Huntington check account		9.09	9.09
11/06/2008	Check	bank charge	Huntington bank	1011 Huntington check account		7.75	16.84
<b>TOTAL FOR 1031 BANK SERVICE CHARGE</b>						<b>16.84</b>	

### FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>3000 OPENING BALANCE EQUITY</b>							
09/06/2008	Deposit	ADJ		1011 Huntington check account		8,498.75	8,498.75
09/06/2008	Deposit	ADJ		1011 Huntington check account		385.00	8,883.75
09/06/2008	Check	ADJ		1011 Huntington check account		-100.00	8,783.75
09/10/2008	Check	ADJ		1011 Huntington check account		-3,428.66	5,355.09
<b>TOTAL FOR 3000 OPENING BALANCE EQUITY</b>						<b>5,355.09</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>4080 MONTHLY MEETINGS</b>							
11/06/2008	Deposit		mock trial		1011 Huntington check account	400.00	400.00
11/06/2008	Deposit		mock trial		1011 Huntington check account	160.00	560.00
11/07/2008	Deposit		members and visitors		1011 Huntington check account	90.00	650.00
12/07/2008	Deposit		members and visitors	includes money from PayPal	1011 Huntington check account	701.38	1,351.38
12/19/2008	Deposit		members and visitors	December meeting	1011 Huntington check account	50.00	1,401.38
01/29/2009	Deposit		members and visitors		1011 Huntington check account	145.00	1,546.38
02/20/2009	Deposit		members and visitors		1011 Huntington check account	180.00	1,726.38
03/04/2009	Deposit		PayPal		1011 Huntington check account	244.95	1,971.33
03/27/2009	Deposit		members and visitors		1011 Huntington check account	100.00	2,071.33
05/28/2009	Deposit		members and visitors		1011 Huntington check account	140.00	2,211.33
<b>TOTAL FOR 4080 MONTHLY MEETINGS</b>						<b>2,211.33</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>4090 MEMBERSHIP DUES</b>							
07/16/2008	Deposit		ASSOC of Records MO escrow		1011 Huntington check account	160.00	160.00

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>4090 MEMBERSHIP DUES</b>							
08/29/2008	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		160.00	320.00
11/06/2008	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		80.00	400.00
11/06/2008	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		120.00	520.00
11/14/2008	Deposit		ASSOC of Records	1011 Huntington		100.00	620.00
12/16/2008	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		80.00	700.00
01/16/2009	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		80.00	780.00
02/18/2009	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		180.00	960.00
03/18/2009	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		160.00	1,120.00
04/20/2009	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		40.00	1,160.00
06/01/2009	Deposit		ASSOC of Records MO escrow	1011 Huntington check account		180.00	1,340.00
<b>TOTAL FOR 4090 MEMBERSHIP DUES</b>						<b>1,340.00</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>4190 REIMBURSED EXPENSES</b>							
07/15/2008	Deposit		ARMA International		1011 Huntington check account	65.00	65.00
11/24/2008	Deposit		ARMA International	Jim's refund (conference)	1011 Huntington check account	899.00	964.00
<b>Total for 4190 Reimbursed Expenses</b>						<b>964.00</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6339 SPRING SEMINAR CONFERENCE</b>							
04/27/2009	Deposit		seminar income		1011 Huntington check account	99.00	99.00
04/27/2009	Deposit		seminar income		1011 Huntington check account	1,500.00	1,599.00
05/13/2009	Deposit		seminar income		1011 Huntington check account	500.00	2,099.00
05/29/2009	Deposit		seminar income		1011 Huntington check account	396.00	2,495.00
06/01/2009	Deposit		seminar income		1011 Huntington check account	1,000.00	3,495.00
06/01/2009	Deposit		PayPal		1011 Huntington check account	2,863.44	6,358.44
<b>TOTAL FOR 6339 SPRING SEMINAR CONFERENCE</b>						<b>6,358.44</b>	

### FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6060 CHARITY</b>							
08/29/2008	Check	1304	central Ill ARMA chapter	1011 Huntington check account		1,000.00	1,000.00
12/16/2008	Check	1313	Nationwide children's hospital ARMA	1011 Huntington check account		35.00	1,035.00
12/19/2008	Deposit		Internation al	1011 Huntington check account		-35.00	1,000.00
<b>TOTAL FOR 6060 CHARITY</b>						<b>1,000.00</b>	

### FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6160 DUES &amp; SUBSCRIPTIONS</b>							
07/15/2008	Check	debit card	ARMA Internation al	1011 Huntington check account		106.73	106.73
<b>TOTAL FOR 6160 DUES &amp; SUBSCRIPTIONS</b>						<b>106.73</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6161 CHAPTER ASSESSMENT</b>							
12/29/2008	Check	1315	Great Lakes Region of ARMA International	1011 Huntington check account		246.00	246.00
<b>TOTAL FOR 6161 CHAPTER ASSESSMENT</b>						<b>246.00</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6330 MONTHLY MEETING EXPENSE</b>							
08/24/2008	Check	1301	Sharon Eudy	1011 Huntington check account		30.16	30.16
09/11/2008	Check	1310	Nationwide	1011 Huntington check account		72.74	102.90
09/16/2008	Check		debit card Kinko's	1011 Huntington check account		248.41	351.31
09/16/2008	Check	1309	Sharon Eudy Olde	1011 Huntington check account		12.17	363.48
09/16/2008	Check		debit card summit town	1011 Huntington check account		192.25	555.73
09/18/2008	Check	1307	Nationwide	1011 Huntington check account		500.00	1,055.73
09/18/2008	Check	1308	Sharon Eudy	1011 Huntington check account		21.72	1,077.45
11/01/2008	Check		debit card GFS	1011 Huntington check account		9.99	1,087.44
11/03/2008	Check	1312	Sharon Eudy	1011 Huntington check account		43.68	1,131.12



## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6330 MONTHLY MEETING EXPENSE</b>							
01/18/2009	Check	1316	Sharon Eudy	1011 Huntington check account		76.75	1,207.87
01/22/2009	Check	1320	Jim Fielden	1011 Huntington check account		24.75	1,232.62
01/26/2009	Check	Debit card	Ohio Historical Society	1011 Huntington check account		177.50	1,410.12
02/19/2009	Check	1319	Sharon Eudy	1011 Huntington check account		23.21	1,433.33
02/23/2009	Check	Debit card	Ohio Historical Society	1011 Huntington check account		177.50	1,610.83
06/12/2009	Check	debit card	Ohio engraving	1011 Huntington check account		88.61	1,699.44
06/15/2009	Check	debit card	trophies plus	1011 Huntington check account		46.97	1,746.41
<b>Total for 6330 monthly meeting expense</b>						<b>1,746.41</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6340 SEMINAR EXPENSE</b>							
08/17/2008	Check	debit card	target	1011 Huntington check account		20.26	20.26
08/24/2008	Check	debit card	DEALS	1011 Huntington check account		12.81	33.07
08/24/2008	Check	1302	Sharon Eudy	1011 Huntington check account		21.13	54.20
09/06/2008	Check	1305	Sharon Eudy	1011 Huntington check account		14.56	68.76

09/06/2008	Check	debit card	GFS	1011 Huntington check account	27.20	95.96
09/06/2008	Check	1306	Sharon Eudy	1011 Huntington check account	10.76	106.72
12/24/2008	Check	1314	Nationwide Ohio supreme court	1011 Huntington check account	330.17	436.89
04/16/2009	Check	1323	Daily Reporter Sanese Services Inc	1011 Huntington check account	125.00	561.89
06/03/2009	Check	1327	Brent Gatewood	1011 Huntington check account	679.00	1,240.89
06/04/2009	Check	1329	Pelligroup	1011 Huntington check account	802.12	2,043.01
06/10/2009	Check	1330		1011 Huntington check account	1,835.42	3,878.43
06/18/2009	Check	1332		1011 Huntington check account	1,931.27	5,809.70
<b>TOTAL FOR 6340 SEMINAR EXPENSE</b>					<b>5,809.70</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6350 MEALS AND ENTERTAINMENT</b>							
08/29/2008	Check	1303	Martin Susec	1011 Huntington check account		48.02	48.02
05/26/2009	Check	1324	Martin Susec	1011 Huntington check account		20.00	68.02
05/27/2009	Check	1326	Martin Susec	1011 Huntington check account		166.60	234.62
06/03/2009	Check	1328	Martin Susec	1011 Huntington		13.00	247.62
06/16/2009	Check	debit card	Montgomery Inn	1011 Huntington check account		747.55	995.17
<b>TOTAL FOR 6350 MEALS AND ENTERTAINMENT</b>						<b>995.17</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6351 TRAVEL</b>							
07/25/2008	Check	1300	Mike Purington	1011 Huntington check account		46.00	46.00
<b>TOTAL FOR 6351 TRAVEL</b>						<b>46.00</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6360 CONFERENCE COSTS</b>							
07/19/2008	Check	debit	Hilton	1011 Huntington check account		292.62	292.62
07/19/2008	Check	debit card	Hilton	1011 Huntington check account		292.62	585.24
07/19/2008	Check	debit card	Hilton	1011 Huntington check account		292.62	877.86
07/19/2008	Check	debit card	Hilton ARMA	1011 Huntington check account		292.62	1,170.48
08/28/2008	Check	debit card	International	1011 Huntington check account		899.00	2,069.48
10/15/2008	Check	1311	Cathy Clark	1011 Huntington check account		191.47	2,260.95
<b>TOTAL FOR 6360 CONFERENCE COSTS</b>						<b>2,260.95</b>	

### FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6510 WEB SITE EXPENSE</b>							
07/10/2008	Check	1298	Infoserv Media LLC	1011 Huntington check account		68.75	68.75
07/22/2008	Check	1299	Infoserv Media LLC	1011 Huntington check account		239.40	308.15
04/06/2009	Check	1321	Infoserv Media LLC	1011 Huntington check account		33.75	341.90
<b>TOTAL FOR 6510 WEB SITE EXPENSE</b>						<b>341.90</b>	

### FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6551 STATIONERY &amp; PRINTING</b>							
05/26/2009	Check	1325	Martin Susec	1011 Huntington check account		219.47	219.47
<b>TOTAL FOR 6551 STATIONERY &amp; PRINTING</b>						<b>219.47</b>	

### FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>6670 PROMOTIONAL</b>							
01/22/2009	Check	1317	Mike Johnson	1011 Huntington check account		500.00	500.00
02/19/2009	Check	1318	Pins Ince	1011 Huntington check account		715.00	1,215.00
<b>TOTAL FOR 6670 PROMOTIONAL</b>						<b>1,215.00</b>	

## FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

DATE	TYPE	NUM	NAME	MEMO/DESCRIPTION	SPLIT	AMOUNT	BALANCE
<b>8010 MISCELLANEOUS</b>							
09/15/2008	Check	debit card	Intuit (Quick Books) ARMA International	1011 Huntington check account		215.73	215.73
06/16/2009	Check	1331		1011 Huntington check account		195.00	410.73
<b>TOTAL FOR 8010 MISCELLANEOUS</b>						<b>410.73</b>	

## CHART - FINANCIAL TRANSACTIONS BY ACCOUNT: JULY 2008 - JUNE 2009

