

Fiscal Year July 1, 2013⁴ through June 30, 2015

**Region/Chapter Financial Information Form
Group Return Form 990**

Draft

Fiscal Year Ending June 26, 2015
~~June 30, 2014~~

Name of
Region/Chapter

Great Lakes / Greater Columbus

Tax/EIN#

237148522

CASH BASIS - DO NOT INCLUDE RECEIVABLES AND PAYABLES

Assets, Liabilities & Net Worth	"Beginning of 7/1/2013 7/1/2014	"End of Year" 6/30/2014 6/30/2015
Cash:		
Un-deposited Funds	\$ 160.00	\$ 160.00
Non-Interest Bearing Accounts	\$ 21,741.98	\$ 26,272.06
Interest Bearing Accounts (CD's, Money Market, etc.)	_____	_____
Total Cash	\$ 21,901.98	\$ 26,432.06
Other Assets:		
Furniture & Equipment	_____	_____
Inventory	_____	_____
Investments (Stocks and Bonds) (Attach Detail Schedule)	_____	_____
Other (Please describe) Description:	\$ -	_____
_____	_____	_____
_____	_____	_____
(1) Total Assets:	\$ 21,901.98	\$ 26,432.06
Liabilities (Example: Outstanding Loan)		
1. _____	_____	_____
2. _____	_____	_____
(2) Total Liabilities:	\$ -	\$ -
(3) Net Worth (1 less 2):	Y* \$ 21,901.98	X* \$ 26,432.06
	(Column 1)	(Column 2)

(*) Beginning year amounts must match last years ending numbers.

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Revenues and Expenses

REVENUES: Cash basis – Do Not Include Accounts Receivable

Contributions, Grants* (Donation from AIEF, Red Cross, etc.)

Provide the following information for any contributions or grants received of \$5000 or more.

Name	Address	Amount

Membership Dues and Assessments	\$ 1,136.66
Interest	_____
Dividends	_____
Seminars and Meetings	\$ 10,093.32
Special Projects	_____
Newsletter Subscriptions	_____
Advertising Revenue	_____
Other Revenues	\$ 20.00

(1) Total Revenue – A: \$11,249.98

EXPENSES: Cash Basis - Do Not Include Accounts Payable

Contributions, Grants* (Donation to AIEF, Red Cross, etc.)	\$ 277.79
Accounting Fees	\$ -
Legal Fees	_____
Printing and Postage	\$ 38.24
Supplies	\$ 16.23
Travel	_____
Dues	_____
Seminars and Meetings	\$ 3,660.53
Special Projects	_____
Library	_____
Other (Describe)	\$ 2,727.11

1031 Bank Service Charge \$404.66, 6360 Conference Costs \$2,037.53, 6670 Promotional \$64.99, 8010 Miscellaneous \$219.93.

(2) Total Expenses – B: \$ 6,719.90

*Provide the following information for any contributions or grants paid in excess of \$5000. These items should not include board, member, speaker gifts, awards, etc.

Name of Recipient	Address	Amount	Type of Contribution (donation, scholarships, etc.)	Charity Status (501c3, etc.)	EIN

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(3) Net Revenue (line 1 less line 2)* C = (A - B) \$4,530.08 C

(4) Net Worth (From page 1 line 3)

"End of Year" - X	<u>\$26,432.06</u> X
"Beginning of Year" - Y	<u>\$21,901.98</u> Y
Change	<u>\$4,530.08</u> C

Line 3 - Line 4 = \$0.00 Must equal \$0.

*Net Revenue for the year (line 3 above) must agree with the change in Net Worth in line #4

Prepared By: _____

Region/Chapter
Title: _____

Daytime Phone: _____ Fax Number: _____

E-mail: _____

Signature: _____ (e-signature accepted*)

Date: _____

* - NOTE: Please see the 990 Instruction Letter on the Chapter Operations e-Handbook for directions on how to ensure that you are properly submitting this form to ARMA International HQ.

www.arma.org/leadership/ChapterAdmin/990form2.aspx